#### Conflict

To recognize conflict situations and deal with them before they get very bad is one of the responsibilities of anybody who is in a management position. A good number of personal qualities are necessary in order to handle conflict successfully.

First of all, you have to be sympathetic towards the two sides involved, and show that you really want to understand their problem.

It is often a good idea to try and solve the emotional side of the conflict first, because it is difficult for people to think or even express themselves clearly as long as they are full of feelings such as anger, fear or hatred. Of course, you yourself cannot become angry or upset, because if you run out of patience, you will only make things worse. As some people say, you should try and remain cool and calm at all times.

Secondly, a certain amount of creativity will also help you, as very often you cannot apply old solutions to new problems.

Another key quality is consistency. Indeed, if you change your behaviour or attitude depending on who you talk to, you will probably make enemies and may soon lose your credibility.



# Ex. 1 What collocations can you make from the word in these two boxes?

conflict / emotional / key / management / personal				
	position / qualit	y / side / situation		
1.				
2.				
3.				
4.				
5.				

### Ex. 2 Complete the table with corresponding nouns / adjectives, like in the example:

noun	adjective
anger	angry
consistency	
creativity	
credibility	
fear	
patience	
responsibility	
	sympathetic

## I know English idioms:

In this lesson we are talking about conflict at the workplace. English has a few nice idioms related to this topic:

- to fight like cat and dog droczyć się jak kot z psem
- to bury the hatchet zakopać topór wojenny
- to cross swords with someone krzyżować miecze
- to make a mountain out of a molehill robić z igły widły

#### Phrasals, phrasals...

Our reading text contains this time a very popular and useful phrasal verb: to run out of sth (If you run out of patience...) which can be translated as "kończyć się" (Jeśli kończy ci sie cierpliwość...)

But it is not only used in the context of emotions and emotional states! We can as well say:

- We are running out of time. Kończy nam się czas.
- o I'm running out of petrol. Kończy mi się benzyna.
- She's running out of excuses. Kończą jej się wymówki.

Can you add a few more things we can run out of? Before YOU run out of ideas, of course!  $\circlearrowleft$ 

#### Grammar corner...

This lesson's reading text contains such as sentence:

It is often a good idea to try and solve the emotional side of the conflict first...

The beginning of which can be translated as: Często dobrze jest... - so in a very impersonal way. To express the idea of impersonality (bezosobowość) we need to remember to use in English the introductory "It". Let's study other examples:

- It's dangerous to walk in the road. (Niebezpiecznie jest...)
- It's a pity that John couldn't come. (Szkoda, że...)
- It's not worth waiting any longer. (Nie warto...)

#### Ex. 3 How would you say these sentences in English?

- 1. Łatwo jest narzekać (complain).
- 2. To daleko stąd.
- 3. Zimno dziś.
- 4. Ciężko pracować na własny rachunek (to be self-employed).

GLOSSARY		
to recognize	rozpoznać	
to deal with	zajmować się, radzić sobie	
responsibility	obowiązek	
management position	kierownicze stanowisko	
personal quality	cecha osobista	
necessary	konieczny	
in order to	w celu	
handle	zajmować się, radzić sobie	
successfully	z powodzeniem	
sympathetic	pełen współczucia, życzliwy	
side	strona	
involved	zaangażowany	
to solve	rozwiązać	
to express yourself	wyrażać się	
anger	złość	
fear	strach	
hatred	nienawiść	
upset	zmartwiony, w złym humorze	
to run out of	kończyć się (o czymś)	
patience	cierpliwość	
to remain	pozostać	
cool / calm	spokojny, opanowany	
certain	pewien	
amount	ilość	
creativity	inwencja twórcza	
to apply	(za)stosować	
solution	rozwiązanie	
key	kluczowy	
consistency	konsekwencja	
indeed	w rzeczy samej	
behaviour	zachowanie	
attitude	postawa, podejście	
depending on	w zależności od	
enemy	wróg	
credibility	wiarygodność	

## **ANSWER KEY:**

#### Ex.1

- 1. conflict situation
- 2. emotional side
- 3. key quality
- 4. management position
- 5. personal quality

#### Ex. 2

noun	adjective
anger	angry
consistency	consistent
creativity	creative
credibility	credible
fear	afraid
patience	patient
responsibility	responsible
sympathy	sympathetic

# Ex.3

- 1. It's easy to complain.
- 2. It's a long way from here.
- 3. It's cold today.
- 4. It's hard to be self-employed.